

## 70 Years of Building Value Into Building Products

ODL builds products that build value into your home. Designs for every taste, architectural style, and home décor. Products that bring the outdoors--natural light, fresh air—indoors. Ideas that change the game. Styles from classic to craftsman, old world to contemporary. Solutions for privacy or connection, small spaces, entryways or back porches. Decorative doorglass, transoms, sidelights, retractable screen doors, blinds between glass, severe weather doorglass, and much more.

### **For our Zeeland, Michigan facility we are looking for an Assembly Team Member 1<sup>st</sup> shift.**

**An Assembly team members perform daily manufacturing activities which include but are not limited to mold machine operations, assembly of blinds and insulated glass.**

#### **Essential Job Functions:**

- Ability to follow standard work and work breakdown instructions while maintaining cycle time.
- Perform value added activities such as assembly of parts, tapes, adhesive, testing, fasteners and or picking and delivering components and materials per the standard work.
- Inspect parts to ensure that they meet quality standards and that components and finished goods match label descriptions.
- Cross train in different work areas to be able to work in different positions as needed.
- Ability to keep work station clean and organized per 5S standards.
- Must be able to follow all rules and regulations regarding safety.

#### **Candidate Requirements:**

- High school diploma or general education degree (GED) with three or more months of related experience and/or training.
- Ability to read and comprehend simple instructions, short correspondence/postings, labels and production schedules.
- Ability to write basic correspondence and complete forms/requests for information.
- Ability to lift and/or move up to 50 pounds & and repeated bending & reaching.
- ODL operates three different shifts and occasionally requires overtime so flexibility may be required.

Candidates for positions with ODL must be legally authorized to work in the United States. Verification of employment eligibility will be required at the time of hire.

ODL is an equal opportunity employer committed to a culturally diverse workforce. All qualified applicants will receive consideration for employment without regard to race, religion, color, age, sex, national origin, sexual orientation, gender identity, disability status or protected veteran status.

ODL offers a solid track record of growth and expansion in a highly competitive industry as well as a complete benefits package including health/prescription options, dental insurance, vision insurance, short term disability, LTD option, basic life insurance, additional life insurance amounts available including spouse and dependent child coverage through payroll deduction, flexible spending accounts and 401(k) with a company match.

**Please apply via email to:** [human.resources@odl.com](mailto:human.resources@odl.com)

**For a complete listing of ODL Open Positions please visit** <http://www.odl.com/careers.htm>